

# **BARDA Digital Resources (BDR) TechWatch Meeting Request Submission Overview**

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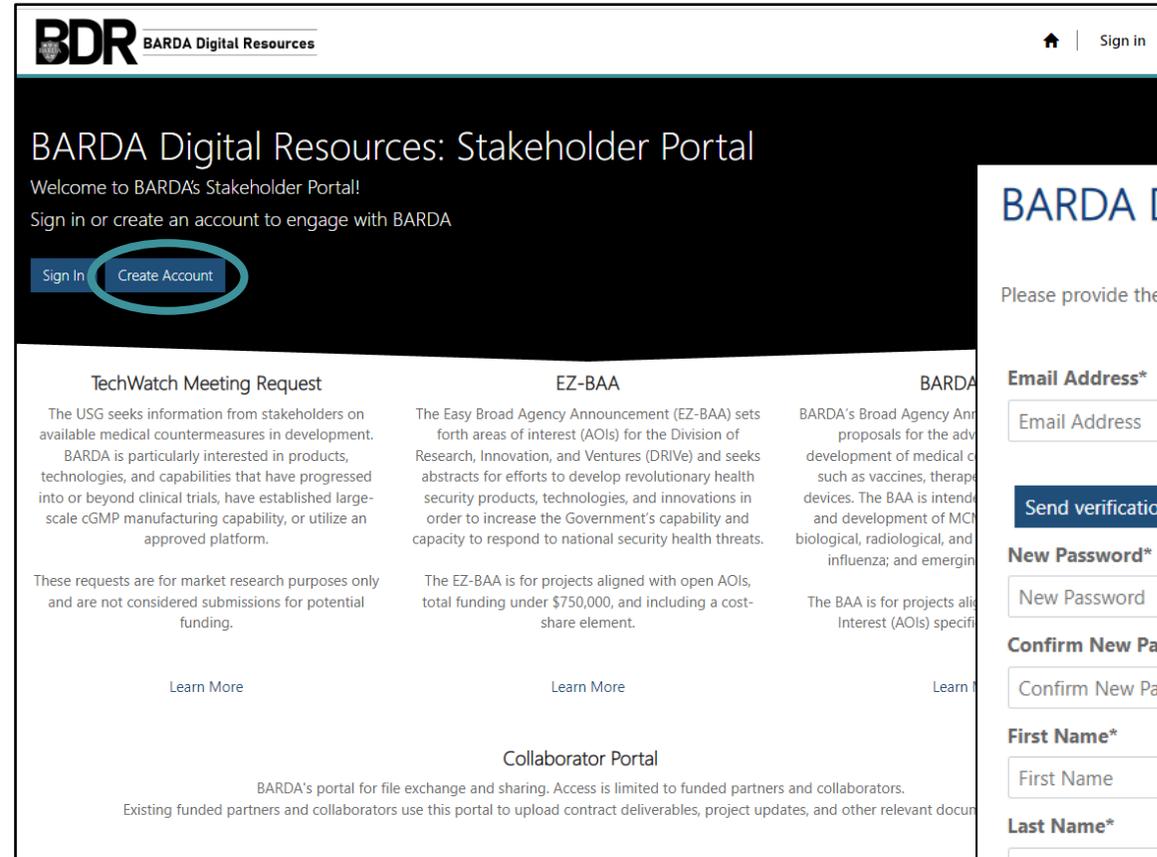
*August 2024*

# BDR Portal Account

Module 1 – Creating a BDR Portal Account

# Creating a BDR Portal Account

- Open browser and navigate to: <https://bdr.hhs.gov>
- From the BDR Stakeholder Portal homepage, click **Create Account**.
- Users are redirected to the Registration page.
- Within the Registration page, enter the required contact fields.
- Click **Create** when done.



Please provide the following details.

**Email Address\***

  
  
**New Password\***  
**Confirm New Password\***  
**First Name\***  
**Last Name\***  
 

For optimal experience, please use Google Chrome as your browser when accessing the BDR Portal.

# Verifying a BDR Portal Account

- Enter your **email address** and click the link **Send Verification Code** to receive a system-generated email with the subject **account email verification code**.
- Enter the **Verification code** and click **Verify Code**.
- Click **Continue**.

**BARDA Digital Resources Portal**

Please provide the following details.

Verification is necessary. Please click Send button.

**Email Address**

Test.User@test.com

**Send verification code**

**Cancel**

Verification code has been sent to your inbox. Please copy it to the input box below.

**Email Address**

s\*\*\*\*@snider.com

**Verification code**

\*\*\*\*\*

**Verify code** **Send new code**

**Cancel**

E-mail address verified. You can now continue.

**Email Address**

Test.User@test.com

**Continue** **Cancel**

# Logging into BDR Portal

- Click **Accept** to accept the Privacy and Security Notification.
- From the BDR Portal Landing Page click **BAA Home** to access the BAA Submission page.

## \*\*\*Privacy & Security System Use Notification\*\*\*

You are accessing a U.S. Government information system,

- Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.
- By using this information system, you understand and consent to the following:
  - You have no reasonable expectation of privacy regarding any communication or data transiting or stored on this information system. At any time, and for any Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system.
- Any communication or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.
- Personally Identifiable Information (PII) collected by this system will be accessible to HHS/ASPR/BARDA staff and used to facilitate communication with external and partner organizations. PII will not be shared with other organizations as a standard practice. There will be exceptions in extenuating circumstances, such as when the HHS Secretary declares an emergency. This message will be updated when changes to PII policy are implemented. Please contact [BDR\\_Admin\\_Inbox@hhs.gov](mailto:BDR_Admin_Inbox@hhs.gov) with any questions or concerns.



Accept

Cancel

## TechWatch Meeting Request

The USG seeks information from stakeholders on available medical countermeasures in development.

BARDA is particularly interested in products, technologies, and capabilities that have progressed into or beyond clinical trials, have established large-scale cGMP manufacturing capability, or utilize an approved platform.

These requests are for market research purposes only and are not considered submissions for potential funding.



TechWatch Home

[Learn More](#)



To request an update to the email address associated with your account, please reach out to [BDR\\_Admin\\_Inbox@hhs.gov](mailto:BDR_Admin_Inbox@hhs.gov).

# Creating a BDR Portal Profile

- From any page, click on **Your Name** and **Profile** to access your profile page.
- Within the profile page, a user can update contact information such as their name, phone number, title, and referral source. Click **Update** to save changes.
- Click the **Home icon** (🏠) to return to the BDR Portal landing page.

The screenshot shows the BDR Portal Profile page. At the top, there is a navigation bar with the BDR logo and the text "BARDA Digital Resources". To the right of the logo is a home icon (🏠) and a list of links: TechWatch, EZ-BAA, BAA, Collaborator, and Name. A blue arrow points to the "Name" link. Below the navigation bar, there is a profile card for "Test User" with a profile picture icon. To the right of the profile card are three input fields: "First Name \*" (containing "Test"), "Middle Name", and "Last Name" (containing "User"). A blue arrow points to the "Last Name" field. Below these are three more input fields: "Email \*" (containing "Test.User@test.com"), "Primary Phone" (containing "555-555-5555"), and "Mobile Phone" (containing "555-111-1111"). Below these are three dropdown menus: "US Citizen" (set to "Yes"), "Contact Type", and "Job Title" (set to "Technical Writer"). Below the dropdown menus is a question "How did you learn about BARDA?" with an "Add" button. Below the question is a table with two columns: "Referral Source Type ↑" and "Referral Source Note". The table has one row with "ASPR.hhs.gov" in the "Referral Source Type" column and a dropdown arrow in the "Referral Source Note" column. At the bottom of the page is an "Update" button with a blue arrow pointing to it.

# General BDR Navigation

Module 2 – General BDR Navigation

# Logging into the BDR Portal

- After creating a BDR Portal account, log-in by clicking **Sign In** at: <https://bdr.hhs.gov/>
- Enter **Email Address** and **Password**, click **Sign In**.
- Click **Send verification code**.
- Enter the security code, click **Verify code**.
- Click **Continue**.

The image displays a sequence of five screenshots illustrating the login process for the BDR Portal:

- Screenshot 1:** The main BDR Portal page. The "Sign In" button is circled in red. The page title is "BARDA Digital Resources: Stakeholder Portal".
- Screenshot 2:** The sign-in form. The "Email Address" field contains "Test.User@test.com" and the "Password" field contains "\*\*\*\*\*". The "Sign in" button is highlighted with a red arrow.
- Screenshot 3:** A dialog box titled "Verification is necessary. Please click Send button." with the "Email Address" field containing "s\*\*\*\*@snider.com". The "Send verification code" button is highlighted with a red arrow.
- Screenshot 4:** A dialog box titled "Verification code has been sent to your inbox. Please copy it to the input box below." with the "Email Address" field containing "Test.User@test.com" and the "Verification code" field containing "\*\*\*\*\*". The "Verify code" button is highlighted with a red arrow.
- Screenshot 5:** A dialog box titled "E-mail address verified. You can now continue." with the "Email Address" field containing "Test.User@test.com". The "Continue" button is highlighted with a red arrow.

# Accept Privacy and Security Notification

- Click **Accept** to accept the Privacy and Security Notification.

## \*\*\*Privacy & Security System Use Notification\*\*\*

*You are accessing a U.S. Government information system,*

- *Unauthorized or improper use of this system may result in disciplinary action, as well as civil and criminal penalties.*
- *By using this information system, you understand and consent to the following:*
  - *You have no reasonable expectation of privacy regarding any communication or data transiting or stored on this information system. At any time, and for any lawful Government purpose, the government may monitor, intercept, and search and seize any communication or data transiting or stored on this information system.*
- *Any communication or data transiting or stored on this information system may be disclosed or used for any lawful Government purpose.*
- *Personally Identifiable Information (PII) collected by this system will be accessible to HHS/ASPR/BARDA staff and used to facilitate communication with external stakeholders and partner organizations. PII will not be shared with other organizations as a standard practice. There will be exceptions in extenuating circumstances, such as when the HHS Secretary declares an emergency. This message will be updated when changes to PII policy are implemented. Please contact [BDR\\_Admin\\_Inbox@hhs.gov](mailto:BDR_Admin_Inbox@hhs.gov) with any questions or concerns.*

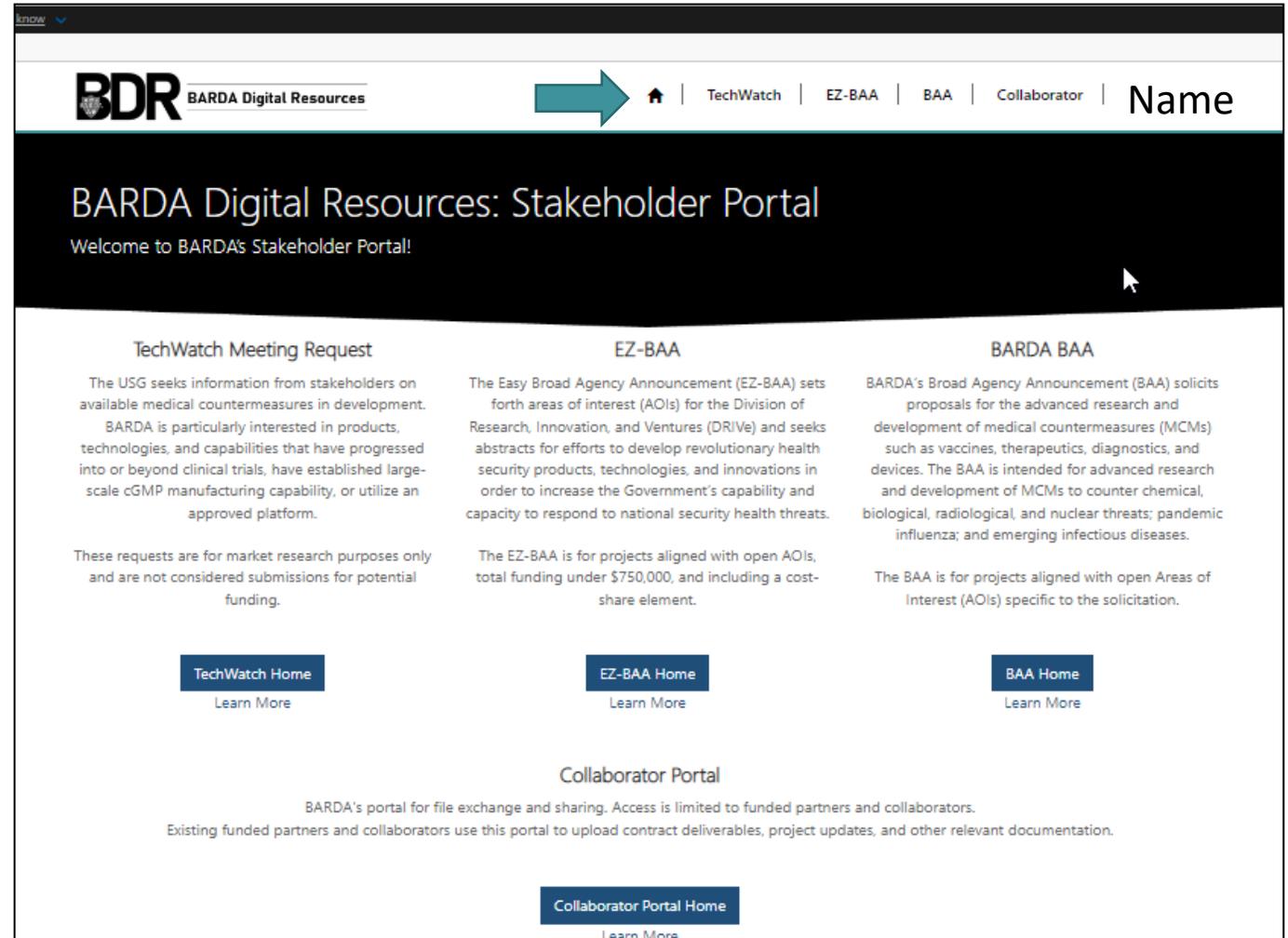


Accept

Cancel

# BDR Portal Landing Page

- After logging in, the BDR Portal landing page is presented.
- From the landing page, a user can access the following:
  - TechWatch
  - EZ-BAA
  - BAA
  - Collaborator Portal
- Navigate back to the BDR Portal landing page by clicking the **home icon** (🏠) on the top navigation toolbar.



The screenshot displays the BDR Portal Landing Page. At the top, the BDR logo and 'BARDA Digital Resources' are visible. A navigation toolbar includes a home icon (🏠), 'TechWatch', 'EZ-BAA', 'BAA', 'Collaborator', and 'Name'. The main heading is 'BARDA Digital Resources: Stakeholder Portal' with a sub-heading 'Welcome to BARDA's Stakeholder Portal!'. The page is divided into three columns: 'TechWatch Meeting Request', 'EZ-BAA', and 'BARDA BAA'. Each column contains a brief description and a 'Learn More' button. Below these columns is a section for the 'Collaborator Portal' with a 'Learn More' button.

# TechWatch Submission Dashboard

- Clicking **TechWatch Home** takes you to the Submissions Dashboard.
- Submitted and in-progress TechWatch meeting requests are displayed.
- Click on the **Request a Meeting** button to submit a new request.
- Click an **existing submission title** to open it.



Home > TechWatch Meeting Request

## TechWatch Meeting Request

Filter by Request Status

- Draft
- Submitted
- In Review
- Invited to TechWatch Meeting
- TechWatch Meeting Scheduled
- Closed

Apply

Title ↑	Organization	Request Status	Submitted By	Created On
BDR-TW-2022-1022	HBJ Testing	Submitted		3/15/2022 9:57 AM

Request a Meeting

 **ASPR** ASSISTANT SECRETARY FOR PREPAREDNESS AND RESPONSE 



For faster navigation and easier querying, filter submissions by clicking a status filter from the left-hand filter menu, then click **Apply**.

# Submitting a TechWatch Meeting Request

Module 3 – Submitting a TechWatch Meeting Request

# Creating TechWatch Meeting Request

- From the TechWatch Submissions Dashboard, start a submission by clicking **Request a Meeting**.

Home > TechWatch Meeting Request

## TechWatch Meeting Request

[Request a Meeting](#)

Filter by Request Status

- Draft
- Submitted
- In Review
- Invited to TechWatch Meeting
- TechWatch Meeting Scheduled
- Closed

[Apply](#)

Title ↑	Organization	Request Status	Submitted By	Created On
BDR-TW-2022-1022	HBJ Testing	Submitted		3/15/2022 9:57 AM

# TechWatch – About Tab

- The **About** tab displays Basic Info from the user profile data. Confirm or modify as appropriate.
- Confirm or click an organization by clicking the **organization dropdown** or
- Associate a new organization using **Add Organization**.

Save and Close Next

Are you submitting this request on behalf of another organization/attendee?

No  Yes

About You

First Name \*  
Susan

Last Name \*  
Snider

Email \*  
susan.snider@hhs.gov

US Citizen? \*  
Select

My Organization \*  
Add Organization

Phone \*  
2020202020

Job Title

Contact Type  
Select

Save and Close Next

# Add New Organization

- After clicking **Add Organization** complete required information. Use the dropdowns to indicate **Organization Type** and **Legal Structure**.
- Click **Submit**.
- Once submitted, a window will show **Organization has been created successfully**. Click **close**.

The image shows a 'New Organization' form with several fields and dropdown menus. The 'Organization Type' and 'Legal Structure' dropdowns are open, showing a list of options including Association, First Responders, Healthcare Providers, Industry, Information Technology (IT), Bioinformatics, Biotechnology, Biopharmaceutical, Pharmaceutical, Local Government, State Government, Federal Government, U.S. Defense Agency, Media/Public Relations, Non-Profit, Legal, Other, Academia, and International Governments. The 'Submit' button is highlighted with a blue arrow. A success message box is overlaid on the bottom right, displaying a green checkmark and the text 'Organization has been created successfully.' with a 'close' button and a blue arrow pointing to it.

**New Organization**

**Organization Name \***

**Organization Type \***

**Legal Structure \***

**Primary Worksite Address**

**Street 1 \***

**Street 2**

**City \***

**State/Province \***

**ZIP/Postal Code \***

**Country/Region**

**Submit**

Organization has been created successfully.

close

# TechWatch About Tab - Submitting on Behalf of Another Organization/Attendee

- After adding organization to the request record, indicate if submitting meeting request on behalf of another organization or attendee.
  - If Yes, provide contact information for the product stakeholder who will attend the meeting.
- After entry and review is complete, click **Next** or
- Click **Save & Close** to continue entering data at another time.

The screenshot shows a web form titled 'About' with a navigation bar containing 'About', 'Contact', 'Organization', 'Funding', 'Product', 'TechWatch', 'Documents', and 'Summary'. The 'About' tab is active. Below the navigation bar are two buttons: 'Save and Close' and 'Next'. A teal arrow points to the 'Next' button. The main content area asks: 'Are you submitting this request on behalf of another organization/attendee?' with radio buttons for 'No' and 'Yes'. The 'Yes' option is selected, and a teal arrow points to it. Below this is a prompt: 'Please provide the Organization and Contact information for the Organization you are submitting on behalf of.' The form fields are arranged in two columns. The left column contains: 'Technology/Capability Organization \*' (a dropdown menu with a downward arrow and a link 'Add Organization' below it), 'First Name \*' (text input), 'Last Name \*' (text input), and 'Email \*' (text input). The right column contains: 'Phone' (text input with placeholder 'Provide a telephone number'), 'Job Title' (text input), and 'US Citizen? \*' (dropdown menu with 'Select' and a downward arrow).

# TechWatch – Contact Tab

- After entry and review is complete, click **Next** or
- Click **Save & Close** to continue entering data at another time.



*How did you learn about the TechWatch Program?* question does not specify that it is required but must be filled out prior to advancing.

About ✓ Contact Organization Funding Product TechWatch Documents Summary

Save and Close Previous Next

How did you learn about the TechWatch program? (Check all that apply)

- A colleague
- Advocacy Group
- ASPR.hhs.gov
- BARDA Event
- BARDA Industry Day
- MedicalCountermeasures.gov
- DRIVE Accelerator
- DRIVE.hhs.gov
- News Article or Blog
- Scientific Conference
- Scientific Publication
- Social Media
- Other

Would you like to be added to BARDA's mailing list?

No  Yes

Save and Close Previous Next ←

# TechWatch – Organization Tab

- The **Organization** tab displays Organization data; ensure required data fields are populated.
- Some Organization data will prepopulate; this data can be modified.
- After entry and review is complete, click **Next** or
- Click **Save & Close** to continue entering data at another time.

Home > Market Research Abstract :

Contact Organization Market Research Abstract Documents Submit

Organization Address

Organization Street 1 \*  
202 Washington

Organization Street 2

Organization City \*  
DC

Organization State/Province \*  
DC

Organization ZIP/Postal Code \*  
22222

Organization Country/Region \*  
usa

Organization Information

Please provide your organization type \*  
Information Technology (IT)

Minority Owned Business  
Select

Woman Owned Business  
Select

How many employees does your organization have?  
Select

What is your organization's annual revenue?  
Select

Veteran Owned Business  
Select

Other Socio-Economic Status  
Select

Is your organization registered in SAM?  
 No  Yes

SAM UEI (Unique Entity Identifier)

Please specify a DUNS Number

Please specify a CAGE Code

Specify the NAICS Code  
Select

Are you a member of a BARDA Consortium?  
Select or search options

Specify the legal structure of the organization \*  
Privately held company

Save and Close Previous Next

# TechWatch – Funding Tab

- Provide funding-related data in the **Funding** tab; ensure required fields are populated.
- After entry and review is complete click **Next** or
- Click **Save & Close** to continue entering data at another time.
- Note: **BARDA cannot discuss topics currently in the procurement process or proposals being evaluated by BARDA that are relevant to this product.**
  - If a User answers “Yes” to the question “*Do you have any pending submissions for grants or contracts with BARDA that pertain to this product*”, a User will not be able to submit the meeting request.

About ✓ Contact ✓ Organization ✓ **Funding** Product TechWatch Documents Summary

Save and Close Previous Next

Do you have any pending submissions for grants or contracts with BARDA that pertain to this product? \*

Select

Do you have current USG funding for this product? \*

Select

Do you have any pending submissions for grants or contracts with BARDA that pertain to any product? \*

Select

Any planned submissions related to this product may result in a delay of your meeting request being reviewed. BARDA cannot discuss topics currently in the procurement process or proposals being evaluated by BARDA during the TechWatch meeting.

Save and Close Previous Next

# TechWatch – Product Tab

- Within the **Product** tab, provide product-related data; ensure required fields are populated.
- Multiple Product Sub-types can be selected; click **Add Product Sub Types**, click appropriate **checkbox(es)**, then click **Add**.

The screenshot displays the 'Product Details' form with the following fields: 'Product Type \*' (a dropdown menu), 'Proprietary Name \*' (a text input), 'Non-Proprietary Name \*' (a text input), and 'Product URL' (a text input). Below these is the 'Product Sub-Types' section, which includes an 'Add Product Sub Types' button. A modal window is open over this section, titled 'Add one or more Product Sub-Types from the list below'. The modal contains a search bar and a table with the following columns: 'Product Sub-Type' and 'Product Type'. The table lists several sub-types with checkboxes: 'Accessory' (checked), 'Assay (In-Vitro Diagnostic)' (unchecked), 'Diagnostic' (checked), 'Disposable' (unchecked), 'Durable' (checked), and 'Instrument (In-Vitro Diagnostic)' (unchecked). Below the table is a 'Selected records' section showing 'Accessory', 'Diagnostic', and 'Durable' as selected items. At the bottom of the modal are 'Add' and 'Cancel' buttons. Teal arrows point from the text instructions to the 'Add Product Sub Types' button, the 'Add' button in the modal, and the 'Product Sub-Types' section.

Product Details

\*Product Sub Type is required to route the TechWatch Meeting Request to the appropriate BARDA Subject Matter Expert (SME)

Product Type \*    Proprietary Name \*    Non-Proprietary Name \*

Product Sub-Types    Product URL

Add Product Sub Types

Product Sub-Type

There are no records to display

Add one or more Product Sub-Types from the list below

Product Sub-Type	Product Type
<input checked="" type="checkbox"/> Accessory	Device
<input type="checkbox"/> Assay (In-Vitro Diagnostic)	Device
<input checked="" type="checkbox"/> Diagnostic	Device
<input type="checkbox"/> Disposable	Device
<input checked="" type="checkbox"/> Durable	Device
<input type="checkbox"/> Instrument (In-Vitro Diagnostic)	Device

Selected records

Accessory ✕    Diagnostic ✕    Durable ✕

Add    Cancel

# TechWatch – Product Tab, continued

- Provide threat-related data; multiple threat areas can be selected.
- Indicate Technology Readiness Level using the **dropdown**.
- After entry and review is complete click **Next** or
- Click **Save & Close** to continue entering data at another time.

The screenshot shows the TechWatch Product Tab interface. A callout box highlights the 'Category of Threat Area' dropdown menu, which is currently open and showing options: Select, Biological, Chemical, Food Safety Threats, Radiological/Nuclear, Viral hemorrhagic fevers, and Water Safety Threat. Another callout box points to the 'Technology Readiness Level' dropdown menu, which is currently set to 'Select'. A third callout box points to the 'Select Threat Areas' button, which is located below a table of threat areas. The table has columns for 'Name' and 'Threat Area Group'. The 'Name' column is checked, and the 'Threat Area Group' column is 'Biological'. The table lists: Anthrax, Antimicrobial Resistance, Botulism, Brucellosis, Coronavirus, and COVID-19. Below the table is a 'Selected records' section. At the bottom of the form, there are three buttons: 'Save and Close', 'Previous', and 'Next', which are circled in red.

**Category of Threat Area \***

Select

Threat Area

Threat Area is required to route the TechWatch Meeting Product Matter Expert (SME). Please note, if you select a threat that is not aligned with one of BARDA's currently active AOIs, it is unlikely to be selected. However, your product/technology will be added to our database for future reference.

Active BARDA TechWatch Evaluation Areas

**Threat Areas**

**Technology Readiness Level \***

- Base TRL off of your MCM's development stage as it relates to a TechWatch Evaluation Area. Do not base it on the furthest development stage reached for other indications.
- To qualify for a TRL level you must have completed all elements of that level; otherwise, select the highest level you have fully completed.
- Please use the link to determine your MCM's appropriate TRL: <https://www.medicalcountermeasures.gov/trl>

Select

Source of Sample for Testing

Blood  Sputum

Urine  Other

Stool

Select one or more Threat Areas from the list below

Name	Threat Area Group
<input checked="" type="checkbox"/> Anthrax	Biological
<input type="checkbox"/> Antimicrobial Resistance	Biological
<input type="checkbox"/> Botulism	Biological
<input type="checkbox"/> Brucellosis	Biological
<input type="checkbox"/> Coronavirus	Biological
<input type="checkbox"/> COVID-19	Biological

Selected records

Add Cancel

Save and Close Previous Next

# TechWatch – TechWatch Tab

- Provide additional details to support appropriate routing of the meeting request in the TechWatch tab; ensure required fields are populated.
- After entry and review is complete click **Next** or
- Click **Save & Close** to continue entering data at another time.

The screenshot displays the TechWatch form interface. At the top, there is a navigation bar with tabs for About, Contact, Organization, Funding, Product, and TechWatch (which is currently selected). Below the navigation bar, there are three buttons: "Save and Close", "Previous", and "Next".

The main content area is divided into several sections:

- Area of Interest(s):** A section with a dropdown menu labeled "EZ-BAA Area Of Interest (AOI) \*". Below it is a checkbox labeled "Not Applicable".
- Provide key objectives for the meeting:** A section with three text input fields labeled "Primary \*", "Secondary", and "Tertiary".
- Campaign:** A section with a dropdown menu labeled "Campaign" and a checkbox labeled "Not Applicable".
- Is your TechWatch request related to an RRPV or BioMaP Consortium RPP?:** A section with a dropdown menu labeled "Select or search options".
- Does this meeting request include proprietary, confidential, or trade secret information?:** A section with radio buttons for "No" (selected) and "Yes".
- Participant List:** A section with a table header for "Full Name", "Job Title", "Organization", "Email Address", and "US Citizen?". Below the header is a message "There are no records to display." and a button "Add TechWatch Meeting Participant".

At the bottom of the form, there are three buttons: "Save and Close", "Previous", and "Next", which are circled in red.

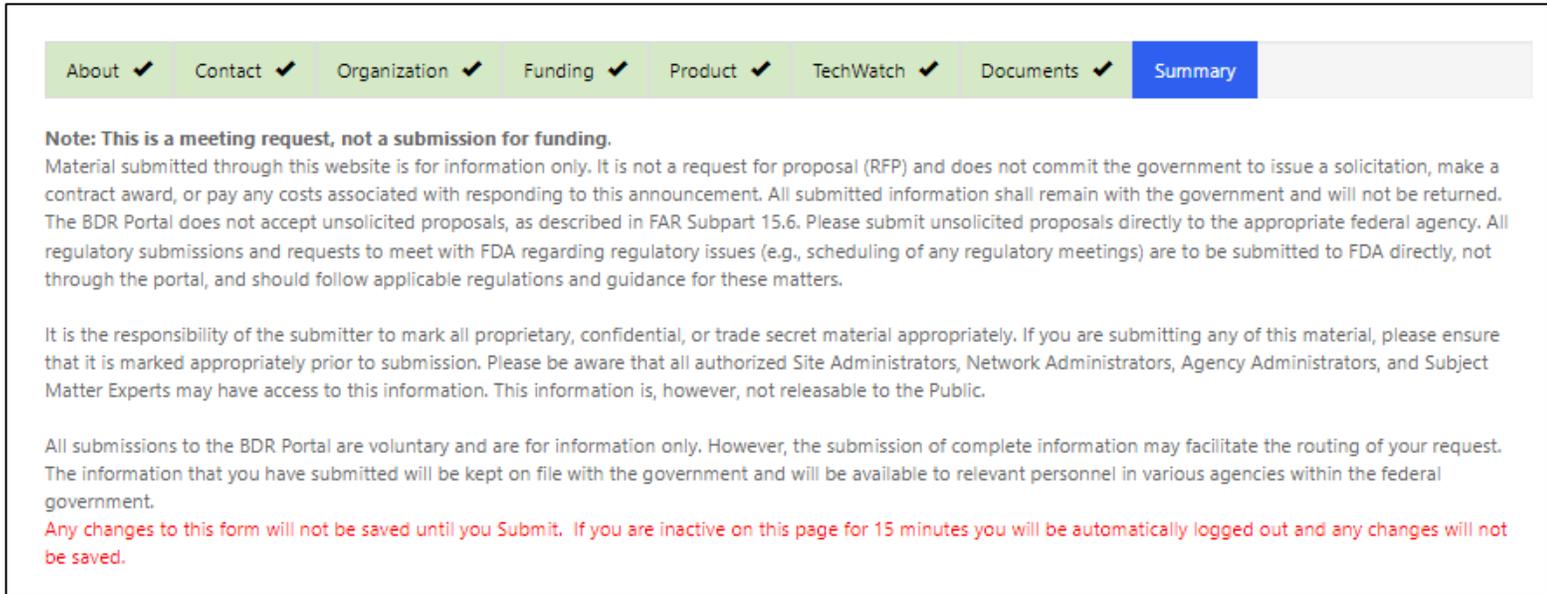
# TechWatch – Documents Tab

- Within the **Documents** tab, upload relevant documents.
- Click on **Presentation Guide** to save a guide on your device.
- To add a file(s):
  - Click **Add files**.
  - Click **Choose file**.
  - Locate file(s) and click **Open**.
  - Confirm file(s) has been added to the Add files window. Click **Add Files**.
  - Click **Next** when done or
  - Click **Save & Close** to continue entering data at another time.

The screenshot shows the 'Documents' tab in the TechWatch application. The top navigation bar includes 'About', 'Contact', 'Organization', 'Funding', 'Product', 'TechWatch', 'Documents', and 'Summary'. Below the navigation bar are buttons for 'Save and Close', 'Previous', and 'Next'. The main content area is titled 'Documents' and contains instructions for uploading documents. A list of links for 'Full TechWatch Presentation Guide' and 'TechWatch Light Presentation Guide' is visible. A yellow message box states 'There are no folders or files to display.' An 'Add files' dialog box is open, showing a 'Choose files' section with a warning about special characters and a 'Choose Files' button. A file explorer window is also open, showing a file named 'test' with a date of 11/24/2020 10:00. The file explorer has a 'File name' field with 'test' and a file type dropdown set to 'All Files'. The 'Open' and 'Cancel' buttons are visible in the file explorer.

# TechWatch - Summary Tab

- Within the **Summary** tab, review all the data and documents entered.
- Review the submission data, ensuring the required data fields are accurate and populated.
- After the review is complete, confirm submission data via the **checkbox** at the bottom of the tab and click **Submit**.



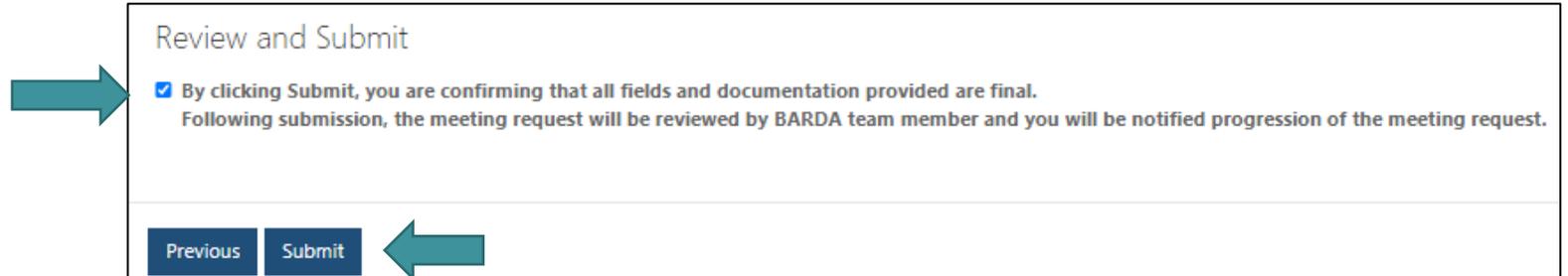
The screenshot shows a navigation bar with tabs: About ✓, Contact ✓, Organization ✓, Funding ✓, Product ✓, TechWatch ✓, Documents ✓, and Summary. Below the navigation bar is a disclaimer:

**Note: This is a meeting request, not a submission for funding.**  
Material submitted through this website is for information only. It is not a request for proposal (RFP) and does not commit the government to issue a solicitation, make a contract award, or pay any costs associated with responding to this announcement. All submitted information shall remain with the government and will not be returned. The BDR Portal does not accept unsolicited proposals, as described in FAR Subpart 15.6. Please submit unsolicited proposals directly to the appropriate federal agency. All regulatory submissions and requests to meet with FDA regarding regulatory issues (e.g., scheduling of any regulatory meetings) are to be submitted to FDA directly, not through the portal, and should follow applicable regulations and guidance for these matters.

It is the responsibility of the submitter to mark all proprietary, confidential, or trade secret material appropriately. If you are submitting any of this material, please ensure that it is marked appropriately prior to submission. Please be aware that all authorized Site Administrators, Network Administrators, Agency Administrators, and Subject Matter Experts may have access to this information. This information is, however, not releasable to the Public.

All submissions to the BDR Portal are voluntary and are for information only. However, the submission of complete information may facilitate the routing of your request. The information that you have submitted will be kept on file with the government and will be available to relevant personnel in various agencies within the federal government.

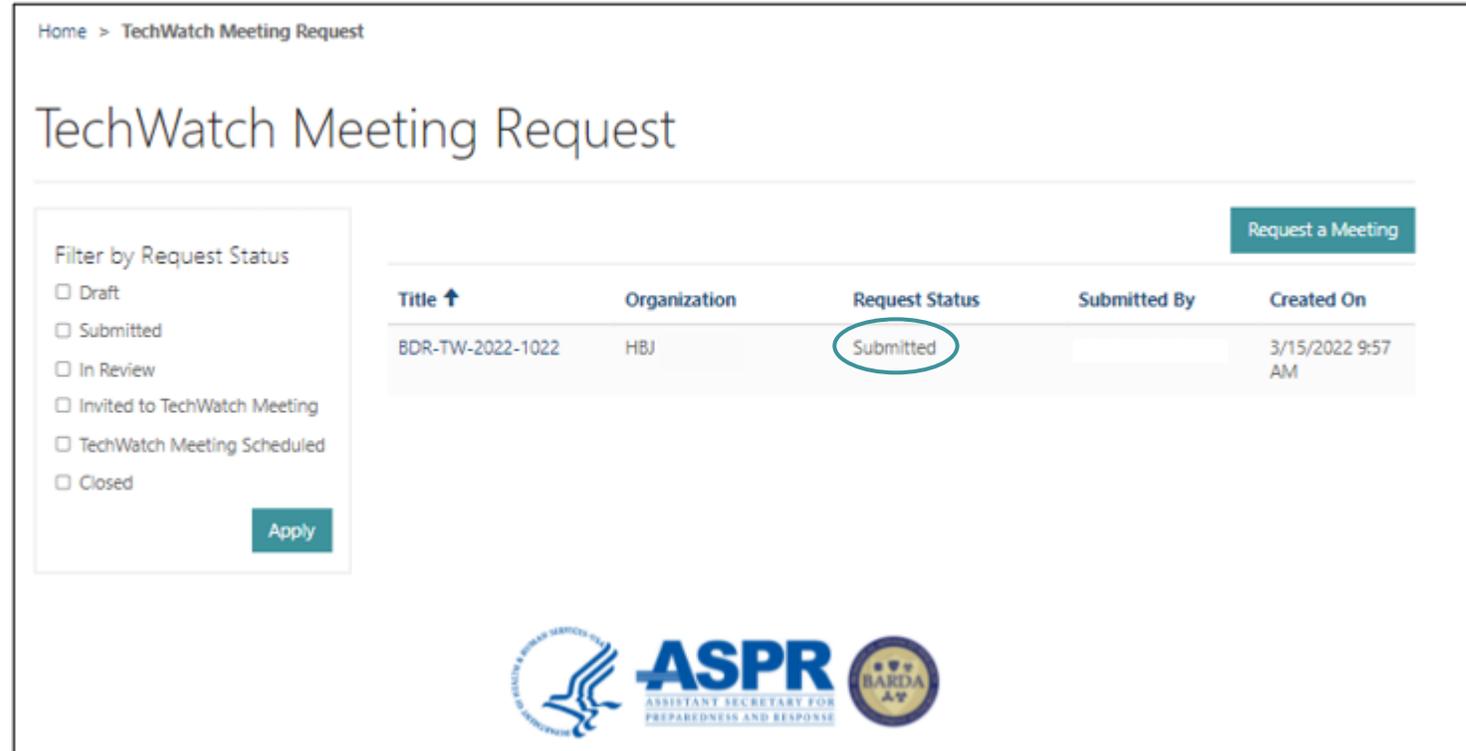
Any changes to this form will not be saved until you Submit. If you are inactive on this page for 15 minutes you will be automatically logged out and any changes will not be saved.



The screenshot shows the 'Review and Submit' section. It contains a checkbox that is checked, with the text: "By clicking Submit, you are confirming that all fields and documentation provided are final. Following submission, the meeting request will be reviewed by BARDA team member and you will be notified progression of the meeting request." Below this text are two buttons: 'Previous' and 'Submit'. A blue arrow points from the text in the first list item to the checkbox, and another blue arrow points from the 'Submit' button back to the text in the first list item.

# TechWatch – Submission Complete

- After completing the submission of the TechWatch Meeting Request, the user is directed back to the Submission dashboard where the new record is displayed with a **Submitted** status.
- Applicant will receive a system generated notification confirming the submission has been received.
- The TechWatch Meeting Request submission process is now complete. Request Status will update as the submission moves through the BARDA review process.



Home > TechWatch Meeting Request

## TechWatch Meeting Request

[Request a Meeting](#)

Filter by Request Status

- Draft
- Submitted
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- Invited to TechWatch Meeting
- TechWatch Meeting Scheduled
- Closed

[Apply](#)

Title ↑	Organization	Request Status	Submitted By	Created On
BDR-TW-2022-1022	HBJ	Submitted		3/15/2022 9:57 AM

 **ASPR**   
ASSISTANT SECRETARY FOR PREPAREDNESS AND RESPONSE



The Title may take a few minutes to populate. Refresh the screen if needed.



# Questions?

*For any assistance using the BDR Portal, please reach out to [BDR\\_Admin\\_Inbox@hhs.gov](mailto:BDR_Admin_Inbox@hhs.gov)*